

VILLAGE OF COVINGTON, OHIO

RESOLUTION 24-26

RESOLUTION DESIGNATING LISA CAVENDER AS VILLAGE OF COVINGTON VILLAGE COUNCIL'S DESIGNEE TO RECEIVE PUBLIC RECORDS TRAINING ON BEHALF OF EACH OF THE ELECTED OFFICIALS PURSUANT TO AND IN ACCORDANCE WITH OHIO REVISED CODE SECTION 109.43(B) AND 149.43(E) (1)

WHEREAS, Ohio's Public Records Law, Specifically Ohio Revised Code Section 109.43(B) and 149.43(E)(1), requires that officials elected to statewide or local office receive three hours of Public Records training for each term of office; and

WHEREAS, if the elected official chooses, the Public Records Law allows a designee to be appointed to receive the training on the elected official's behalf; and

WHEREAS, the designee must be an employee in the public office and there must be evidence of the designation; and

WHEREAS, if there is more than one elected official in the public office, the designee should be the designee of all the elected officials within the office.

NOW THEREFORE, BE IT RESOLVED by the Legislative Authority of the Village of Covington, State of Ohio, that:

SECTION 1: In accordance with Ohio's Public Records Law, Ohio Revised Code Section 109.43(B) and 149.43(E)(1). Village Council hereby and herein appoints Lisa Cavender as their designee to receive the requisite Public Records training on their behalf.

SECTION 2: This Resolution shall stand as evidence of Lisa Cavender's appointment as the designee by Village Council for all terms of office including the year 2026.

SECTION 3: That this resolution shall be in full force and effect at the earliest time permitted by law.

APPROVED: _____, 2026:

Lee Harmon, Mayor

Martin Leistner, President of Council

Lisa Cavender, Fiscal Officer